Employment Application—Short Form

Programs, services and employment are equally available to everyone. Please inform the Human Resources Department if you require reasonable accommodation for the application or interview.	Date of Interview (Month/Day/Year): / /
Applicant Data	Position Applied for:
How were you referred to us:	

Full Name:

Address: City: State: Zip:

Phone: Mobile/Pager/Other: E-mail:

Date Available to Start: Social Security Number: - - Salary Requirements:

If you are under 18 years of age, can you provide a work permit? ❑ Yes ❑ No If no, please explain:

Have you ever worked for this company? ❑ Yes ❑ No If yes, when?

Are you a citizen of the United States? ❑ Yes ❑ No

If not, are you legally allowed to work in the United States? ❑ Yes ❑ No

Type of employment desired: ❑ Full-Time ❑ Part-Time ❑ Temporary ❑ Seasonal

Have you ever pleaded guilty, no contest or been convicted of a crime? ❑ Yes ❑ No If yes, give dates and details:

Answering yes to these questions does not constitute an automatic rejection for employment. Date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be considered.

Driver's license number (if applicable to position): State:

Summarize Your Special Skills or Qualifications

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