Dental Assistant Resume Sample

BRADLEY J. FLEMING
4596 Philadelphia Avenue, Salt Lake City, UT 84111
801-328-2552
bradley.fleming@example.com

CAREER OBJECTIVE

Energetic and self-motivated Dental Assistant with 3 years of professional experience in dentistry, sterilization, laboratory, radiology and clerical duties seeking a challenging job opportunity where I can use my knowledge and skills on providing exceptional patient care.

SKILLS AND PROFICIENCIES

- Proven knowledge about dental terminologies, instruments and its use
- Skilled in understanding patient history and generate reports
- Experiences in assisting the dentist during patient treatments
- Sterilize instruments after their use
- Educate patients with the treatment procedures and make them comfortable
- Proficient in performing teeth cleaning and fluoride treatments
- On hand experience in taking tooth impressions and developing X-rays

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PROFESSIONAL EXPERIENCE

Dental Assistant
Smile Dental Clinic, Salt Lake City, UT
2011 – Present
Responsibilities:

- Greet the patients, retrieve their records or generate for the new ones
- Take down the medical history of new patients and mention it in their records
- Educate patients about the treatment procedures and prepare them for the dental chair
- Help the doctor with dental instruments and keeping the patients mouth dry using suction
- Taking teeth impressions for further study and treatments
- Taking and developing dental X-rays
- Educating patients about oral hygiene and medication prescribed by the doctor

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