JOEL LEWIS

RESIDENT DOCTOR

555.555.1234

name@mail.com

San Clemente, CA

/username

PROFESSIONNAL SUMMARY

This is the first thing the recruiter will look at and it needs to trigger your reader's interest! It is a summary of your key selling points based on your target job's requirements. Highlight the most significant experiences and skills. Encourage the reader to learn more. Be relevant and honest.

EDUCATION

MASTER'S DEGREE
Name of University
Year – Year

ASSOCIATES DEGREE
Name of University
Year – Year

CERTIFICATIONS

CERTIFICATION NAME
Los Angeles
License N°9874325
Expires March 2023

WORK EXPERIENCE

WRITE YOUR JOB TITLE HERE
Company Name, Location | Date – Date

Briefly describe your position and achievements (and the company if not renowned). Always make sure to emphasize achievements about what the recruiter is looking for.

- Keep your bullet points succinct and clear, recruiters don't have time to carefully read; leave information and surprise for the interview. Match your language with the targeted company's identity
- Do not use personal pronouns and start with active verbs; Avoid using very technical terms that the recruiter won't understand; check the guide for more information
- Fit all your content in 1 or 2 pages max, unless you have a lot of experience. Make a draft first and then edit it to make it shorter
- Make sure your resume is free of mistakes, typos and common rejection reason with proofreading tools

+Free Extras