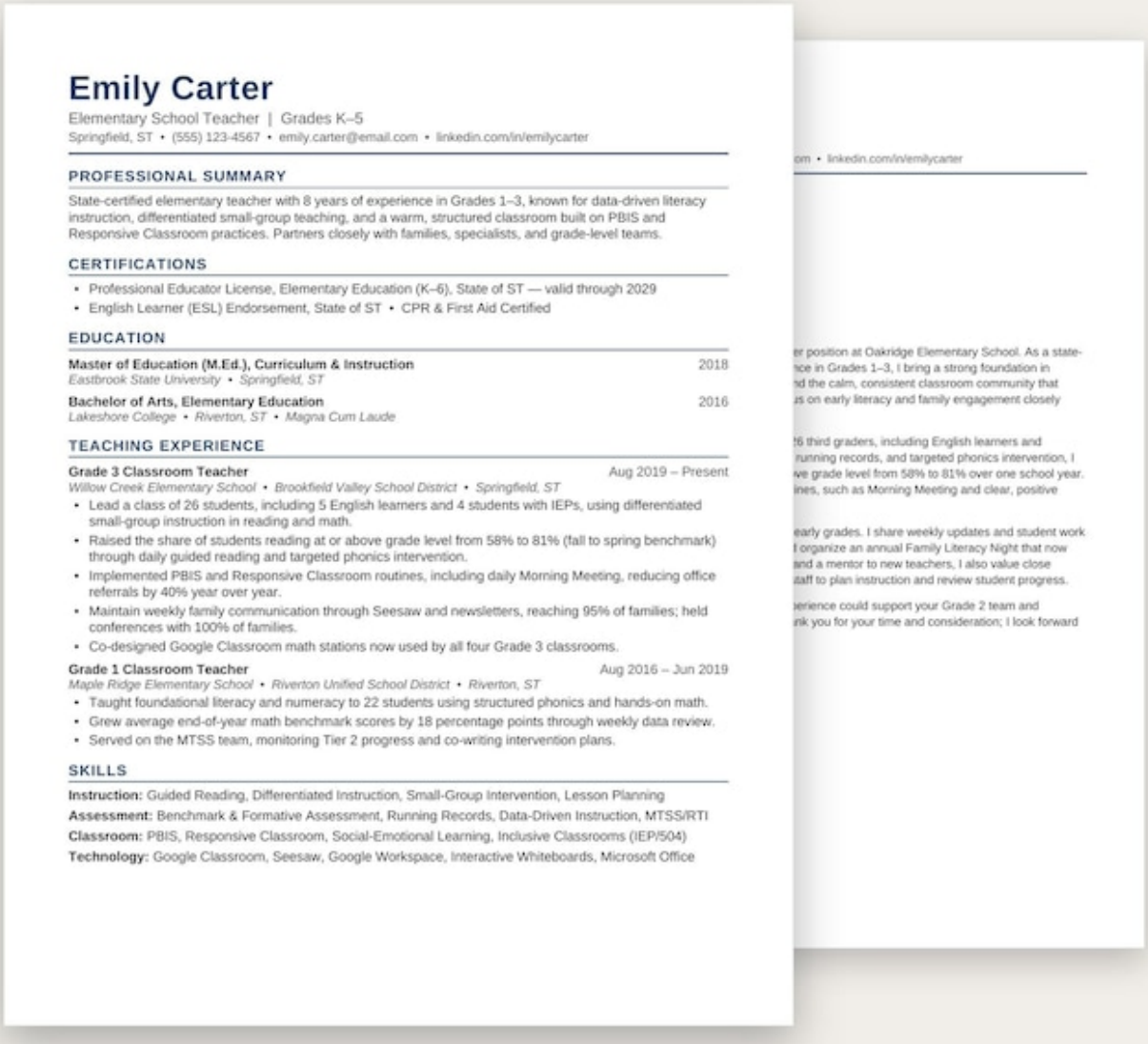
Elementary Teacher Resume Template

Resume (1 & 2 Page) • Cover Letter • References



Emily Carter

Elementary School Teacher | Grades K–5

Springfield, ST • (555) 123-4567 • emily.carter@email.com • linkedin.com/in/emilycarter

PROFESSIONAL SUMMARY

State-certified elementary teacher with 8 years of experience in Grades 1–3, known for data-driven literacy instruction, differentiated small-group teaching, and a warm, structured classroom built on PBIS and Responsive Classroom practices. Partners closely with families, specialists, and grade-level teams.

CERTIFICATIONS

- Professional Educator License, Elementary Education (K–6), State of ST — valid through 2029
- English Learner (ESL) Endorsement, State of ST • CPR & First Aid Certified

EDUCATION

Master of Education (M.Ed.), Curriculum & Instruction 2018
Eastbrook State University • Springfield, ST

Bachelor of Arts, Elementary Education 2016
Lakeshore College • Riverton, ST • Magna Cum Laude

TEACHING EXPERIENCE

Grade 3 Classroom Teacher Aug 2019 – Present
Willow Creek Elementary School • Brookfield Valley School District • Springfield, ST

- Lead a class of 26 students, including 5 English learners and 4 students with IEPs, using differentiated small-group instruction in reading and math.
- Raised the share of students reading at or above grade level from 58% to 81% (fall to spring benchmark) through daily guided reading and targeted phonics intervention.
- Implemented PBIS and Responsive Classroom routines, including daily Morning Meeting, reducing office referrals by 40% year over year.
- Maintain weekly family communication through Seesaw and newsletters, reaching 95% of families; held conferences with 100% of families.
- Co-designed Google Classroom math stations now used by all four Grade 3 classrooms.

Grade 1 Classroom Teacher Aug 2016 – Jun 2019
Maple Ridge Elementary School • Riverton Unified School District • Riverton, ST

- Taught foundational literacy and numeracy to 22 students using structured phonics and hands-on math.
- Grew average end-of-year math benchmark scores by 18 percentage points through weekly data review.
- Served on the MTSS team, monitoring Tier 2 progress and co-writing intervention plans.

SKILLS

Instruction: Guided Reading, Differentiated Instruction, Small-Group Intervention, Lesson Planning
Assessment: Benchmark & Formative Assessment, Running Records, Data-Driven Instruction, MTSS/RTI
Classroom: PBIS, Responsive Classroom, Social-Emotional Learning, Inclusive Classrooms (IEP/504)
Technology: Google Classroom, Seesaw, Google Workspace, Interactive Whiteboards, Microsoft Office

Editable in Word and Google Docs • US Letter + A4 • 3 Colors