Alice & James

Wedding Checklist

1 - MONTH BEFORE

- ○ Confirm hair & makeup times
- ○ Schedule walk through with your venue assistant
- ○ Work on seating chart
- ○ Finalize number of tables & centerpieces
- ○ Write your vows
- ○ Review song list with band / DJ
- ○ Send as many final payments as possible
- ○ Send directions to drivers
- ○ Bachelorette Party
- ○ Purchase / create guestbook
- ○ Order wedding programs & thank-you-cards

2 - WEEKS BEFORE

- ○ Finalize seating charts
- ○ Get final headcount to eaterer and any guest allergy details
- ○ Final dress fitting
- ○ Pick up your dress
- ○ Follow up with guests that haven't responded
- ○ Give priority shot list to photographer & videographer
- ○ Confirm all rental and floral delivery times
- ○ Send any remaining payments
- ○ Designate people to take gifts home, handle decor, and return rentals after the wedding

1 - WEEKS BEFORE

- ○ Confirm vendors
- ○ Pack for honeymoon
- ○ Send out the wedding day schedule
- ○ Confirm honeymoon reservations
- ○ Confirm reservations for out-of-town guests
- ○ Get hair cut & colored
- ○ Confirm rehearsal dinner
- ○ Gather documents for travel
- ○ Confirm rehearsal plans with attendants

2 - DAYS BEFORE

- ○ Pack wedding day emergency kit
- ○ Manicure & Pedicure
- ○ Finalize wedding vows
- ○ Pack bag with wedding day essentials
- ○ Give welcome bags to hotel
- ○ Get a spray tan / self tanner

1 - DAY BEFORE

- ○ Drop off items to the reception venue
- ○ Give rings to best man
- ○ Attend rehearsal dinner
- ○ Finish packing for honeymoon